








# North Yorkshire Learning Disability

## Partnership Board – full meeting minutes

	Item
	These are the minutes for the North Yorkshire Learning Disability Partnership Board on Friday 25 October, 2019. We met at Summit Indoor Adventure in Selby.
	<b>1. Welcome and Introductions</b>  Sam Suttar and Jim Martin welcomed us. Sam explained the meeting rules. Jim told us about what we will do today.
	<b>2. Welcome to Selby</b>  Sam Sellers and Jane Miles told us interesting facts about Selby.
	<b>3. Previous Minutes and Actions</b>  We agreed the minutes from our last meeting were accurate. We updated our actions since the last meeting. The action log is attached.
	<b>4. Updating our Terms of Reference</b>  Terms of Reference are rules about how meetings are run. The Partnership Board Terms of Reference were last updated in 2014.  We are going to look at our Terms of Reference to make sure they are up to date.



We must make sure people understand the Terms of Reference. We did not want the rules to be complicated.

We got into 3 groups and each group was given a question to answer.

1. 'What does the Partnership Board do?'
2. 'Who are the members of the Partnership Board?'
3. 'What are the rules for the Partnership Board?'

Our answers are attached. We will use these answers at our Local Area Groups to think about what information should be in our Terms of Reference in the future.



We also talked about if we need to invite a lawyer to be a member of the Partnership Board? We said we could ask to speak to the North Yorkshire County Council legal team if we need have advice about the law.



## **5. Election of Co-Chairs and Vice Chairs**

The Terms of Reference says we have to have new Co-Chairs every 3 years. We voted today for new Co-Chairs and Vice Co-Chairs.

Shanna said the Independent Co-Chair is somebody who does not work for a statutory organisation and does not have a learning disability. They work with the self-advocate Co-Chair to help to run the meeting.



One person applied to be Independent Co Chair: Katie Peacock. Katie could not be at the meeting but her application was read out.

Two people applied to be Self-Advocate Co-Chair: Mark Hamblin and Christopher Porter. Mark read out his application. Christopher could not attend the meeting but he had prepared a video to give his application.

Self-advocates, family carers and independent co-chairs of Local Area Groups voted at lunch time. Candidates were not allowed to vote.

Shanna was the presiding officer. This person makes sure the vote is fair and nobody can vote twice. They also count the votes.



## **6. Self-advocates Big Issues**

Co-chairs of the Local Area Groups told us about the Big Issues they have been discussing.






## **Scarborough / Whitby / Ryedale**

Rebecca Buckle said they have been talking about transport. They are setting up a Talking Transport group to think about making transport more accessible in their area.

Rebecca asked if other Groups should talk about problems with travelling in their area. We thought this was a good idea as there are different transport problems in different areas.

Chrystal Staveley is the North Yorkshire County Council person who manages transport training.

	<p><b>Selby District</b></p> <p>Jane told us about a visit they had from Citizens Advice Bureau. They talked about how they give advice and signpost people on finance, legal and welfare matters. They are a free service.</p> <p>People asked if their information was accessible and if we could send them the accessible information letter. Shanna said the letter is only for Health and Social Care providers but we could adapt it to tell other organisations why easy read is important.</p> <p><b>Action:</b> Shanna and Jamie will amend the letter. It will then be sent out to all Local Area Groups and they can decide where to send the letter.</p>
	<p><b>Craven and Harrogate</b></p> <p>Natasha told us about an activity they did to show the connection between all the different meetings we have. They said we need to have some clearer information about meetings which link to the Partnership Board.</p> <p>There are many different groups and lots of new people. We need information available to explain which groups people can attend.</p>
	<p><b>Hambleton and Richmondshire</b></p> <p>Julie said they had talked about where you can go to get information about activities that are happening in your local community.</p> <p>This includes businesses that are welcoming of people with learning disabilities. Information should be available like there is on Trip Advisor to help people know what is out there.</p>



Jamie said there is useful information on the North Yorkshire Connect website but it is not in easy read: <https://northyorkshireconnect.org.uk/>

**Action:** Paddy Chandler from North Yorkshire County Council runs the North Yorkshire Connect website. We will invite Paddy to a Partnership Board meeting to talk about it.



## 7. Live Well Live Longer Delivery Group

Jane, Sam Sellars and Mark gave feedback from their meeting in York in September.

Hannah Brown is the North Yorkshire County Council person working on the Big Action Plan.

30 actions have been put into 4 groups. Hannah asked self advocates to help with some of the actions. Everyone agreed that Hannah should come to local groups to start working together.

They looked at 3 action plans:

- Annual health checks
- More people to know about self-advocacy
- Easy read and audio

We have finished the Annual Health Check plan.

We looked at the draft plan for 'Training health and social care professionals so that they know how to talk to us'.



We gave the stamp of approval to:

- Easy read safeguarding leaflets.
- Easy read checklist.
- KeyRing newsletter shared with providers.



## Keeping Safe



North Yorkshire  
Safeguarding Adults Board

Keeping safe from abuse



1. What is abuse?

## 8. Keeping Safe chat show

Jamie chatted with self advocates about their work with the Safeguarding Adults Board.

Sam Suttar talked about going to a workshop at Nottingham University with Christoper, Katie and Jamie to talk about abuse. They talked about human rights, making things better, people making decisions. Sam said the room was not accessible and also the information was not very accessible.

Sam Sellars told us about a meeting in York where self-advocates worked with Inclusion North on three new Easy Read books about Keeping Safe. They are with the Safeguarding Adults Board for approval and should be available before Christmas.



They will be available on the Safeguarding Adults Board website for free. There will be other versions to make it accessible for different people. There will be a number of printed copies. We will need to have a rough idea of how many printed copies we need.




**Action:** send an email to MENCAP about how many printed copies they want.



## 9. Safe Places

Mark told us about a meeting in October with Lesley Dale in Northallerton. Lesley told Mark, Jess, Karen and Shanna about plans to make sure people are aware of Safe Places.

	<p>Lesley said the Safe Places website needs to be updated. Need to check all the Safe Places are still there and they still want to be a Safe Place.</p> <p>They agreed that self-advocates will write a letter to explain how important the scheme is. They will also do a check list which will be sent to all Safe Places. Mark will also do a blog for the KeyRing website.</p>
	<p>Mark and Jess did some acting to show a person going into a Safe Places venue where the shop assistant did not know anything about the scheme.</p>
 <p>North Yorkshire Health Task Group</p>	<p><b>10. North Yorkshire Health Task Group</b></p> <p>Julie told us about the Health Task Group meeting in York in August. They heard from Ben and Jo who are learning disability nurses. They make sure people get the support they need if they are staying in hospital.</p> <p>They talked about making the local Health Task Groups work better in each area.</p> <p>They heard from Allison Brown who works with the LeDeR programme. She is investigating cases where people with a learning disability have died in hospital.</p> <p>The Health Task Group is looking for a new independent co chair and a self advocate co chair and vice co chair.</p>

	<p><b>11. Meetings in 2020</b></p> <p>2019 was the first time we had three meetings a year for all the groups. We talked about if this was working and how people feel.</p> <p>People had said there was too much information to cover in two Partnership Board meetings and big gaps between meetings so people forget what was discussed. This is why we agreed to have 3 meetings a year.</p> <p>People said it was working well and going to different areas for each meeting was a good idea. Self advocates also said they like the group activities at meetings which are better than presentations.</p>
	<p><b>12. Election of Co-Chairs and Vice Chairs</b></p> <p>Shanna confirmed that Katie Peacock will be the new Independent Co Chair. Jim agreed to be the Vice Co Chair.</p> <p>Shanna confirmed that Mark Hamblin is the new Self Advocate Co Chair. Christopher Porter is the new Vice Co Chair. They will start in 2020.</p> <p>Everybody thanked Jim and Sam for their fantastic work as the current co-chairs.</p>
	<p><b>13. Our next meeting</b></p> <p>Our next Partnership Board meeting is in March 2020 in Skipton.</p>



## People at our meeting today

<b>Independent Co-Chairs</b>	<b>KeyRing</b>
Jim Martin, SWR LAG	Karen Murray
Thelma Thomas, H&R LAG	Jodie Sarfraz
Steve Burke, Selby LAG	Kim Sanders
	Jessica Finch
<b>Self-Advocates</b>	
Sam Suttar	<b>Services</b>
Sam Sellers	Bev Wilson, Avalon
Jane Miles	Ruth Collin, Avalon
Rebecca Buckle	Sue Lear, MENCAP
Julie Dodsworth	Kim Agar, MENCAP
Amanda Hamblin	Hadyn Moorby-Davies, HS4LC
Mark Hamblin	Claire Canavan, Healthwatch
Celestino Cansado Fernandez (and Steve Grant)	
<b>North Yorkshire County Council</b>	
Shanna Carrell	
Jamie Bannister	
Hannah Brown	
Niki Benstead	
Jonathan Prince	
Lorraine Rhodes-McNeill	
Deborah Rudd	
<b>Carers</b>	
Eleanor Borkett	
<b>Apologies:</b> Katie Peacock, Lindsay Allen, Margaret Webb, Christopher Porter, Claire Beard, Michelle Hagger, Councillor Harrison, Phil Dodson.	